

In accordance with the **APWU MOU: Regarding FILLING OF RESIDUAL VACANCIES**, PTF position(s) are being offered for your preference. Under the MOU you can preference for PTF opportunities within a 50 mile radius of your home installation. Please review the PTF opportunities and indicate your preference(s) for all positions you are interested in. Indicate your preference(s) by placing a number in front of the PTF opportunity indicating your desired choice (#1 being your most desirable). PTF opportunities will be filled using the steps listed below and your seniority as outlined in the APWU MOU.

**PTF (PART-TIME FLEXIBLE) SALES, SERVICES/DISTRIBUTION ASSOCIATE POSITIONS:**

**POSTING OPENS: APRIL 18, 2018**

**POSTING CLOSES: APRIL 27, 2018**

CHOICE	VACANCY LOCATION	POSITION	POSITION COMMENTS	WEEKLY WORK HOURS	OFF DAYS	REQUIRED SKILL
	FOLSOM POST OFFICE 1414 MACDADE BLVD., FOLSOM, PA 19033-9998	PTF POSITION: 71337568 - SALES, SERVICES/DISTRIBUTION ASSOCIATE	WILL PERFORM SSDA DUTIES AND OTHER DUTIES AS ASSIGNED	VARIES	VARIES	421 SALES AND SERVICES (V3.9)
	FORT WASHINGTON POST OFFICE 575 PINE TOWN ROAD, FORT WASHINGTON, PA 19034-9998	PTF POSITION: 71475946 - SALES, SERVICES/DISTRIBUTION ASSOCIATE	WILL PERFORM SSDA DUTIES AND OTHER DUTIES AS ASSIGNED	VARIES	VARIES	421 SALES AND SERVICES (V3.9)
	FREDERICK POST OFFICE 2581 BIG ROAD, FREDERICK, PA 19435-9998	PTF POSITION: 71323473 - SALES, SERVICES/DISTRIBUTION ASSOCIATE	WILL PERFORM SSDA DUTIES AND OTHER DUTIES AS ASSIGNED	VARIES	VARIES	421 SALES AND SERVICES (V3.9)
	KULPSVILLE POST OFFICE 1586 SUMNEYTOWN PIKE, KULPSVILLE, PA 19443-9998	PTF POSITION: 71479650 - SALES, SERVICES/DISTRIBUTION ASSOCIATE	WILL PERFORM SSDA DUTIES AND OTHER DUTIES AS ASSIGNED	VARIES	VARIES	421 SALES AND SERVICES (V3.9)

**Employees awarded career positions on previous preferencing postings have a 12 month to 18 month lock in period within the installation of the the awarded position. Whenever a Conversion or Transfer is awarded, this lock-in applies.**

**STEP 1** PTF within a 50 mile radius with highest seniority

**CIRCLE THE POSITION YOU CURRENTLY HOLD**

**STEP 2** PSE within a 50 mile radius with the highest seniority

**PTF / PSE**

**Employee Name: (Please Print) - MUST BE LEGIBLE**

**EIN:**

**Seniority Date:**

**Installation Name:**

**Contact Phone Number:**

**Employee Signature:**

**Date:**

**I would suggest that you visit the office so you know the location and distance to the office.**

**ALL PREFERENCE SHEETS MUST BE RETURNED BY CLOSE OF BUSINESS APRIL 27, 2018.**

**FAX: (651) 994-3546 - ATTN: JENIEN M. DESILVIS, STAFFING SPECIALIST**

**MAILING ADDRESS: 3190 S. 70TH STREET / PHILADELPHIA, PA 19153-9994**

**ALL PREFERENCE SHEETS MUST BE SIGNED AND RETURNED BY CLOSE OF BUSINESS APRIL 27, 2018 FOR CONSIDERATION.**