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Description Qualifications Criteria Print Occupation Code: 5703-0006

QUALIFICATIONS

U.S.Postal Service

**DRIVING SAFETY INSTRUCTOR (P7-08)
OCCUPATION CODE: 5703-0006**

BARGAINING UNIT QUALIFICATION STANDARD

5700c (5752-01XX) DRIVER INSTRUCTOR AND EXAMINER

DOCUMENT DATE 11/02/2013

FUNCTION

Conducts, vehicle familiarizations, vehicle operator training, driver instructor training and certification, driver improvement and refresher training, as well as coaches and observes driving practices.

DESCRIPTION OF WORK:

See the Standard Position Description for the occupation code given above.

Proficiency Requirements

General

Applicants must have demonstrated to a sufficient degree the following skills, abilities, and knowledge to assure adequate performance in the position.

Ability to work without immediate supervision.

Ability to maintain records (training, certification) and prepare reports as required.

Ability to provide, on an individual and group basis to both newly assigned and current drivers, effective instructions on the safe and proper operation of the various types of motor vehicle equipment used at the local facility.

Ability to teach effectively classroom instruction courses given to newly assigned operators of motor vehicle equipment.

Ability to grant driving privileges to newly assigned drivers to determine whether they are qualified to properly operate Government-Owned and leased motor vehicles.

Ability to drive safely. Applicants must know and observe safe driving laws and regulations. Applicants must have three years of USPS driving experience. (Before being assigned, promoted, or reassigned to this position, candidate must have qualified on all motor vehicles used in that local post office.)

Ability to maintain effective working relations with other employees under varying circumstances.

Ability to evaluate driving training needs and to plan and schedule driver training activities to meet these needs.

Ability to understand and comply with written instructions and to give understandable information in written or verbal form.

Be safety conscious and support safety programs.

Note

The required knowledge, skills, and abilities will not, in themselves, be accepted as proof of qualification. The applicant's total record of experience, education, and training must show the ability to perform the duties of the position.

Additional Provisions

Candidates must meet the requirements for certification.

Applicants must be physically able to perform efficiently the duties of the position with or without reasonable accommodation.

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Restricted Information

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